



OFFICER DELEGATED DECISION REGISTER 2021-2022

The following are decisions that have been taken by the Clerk as Proper Officer of the Town Council under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness of Local Government Bodies Regulations.

For further details, please contact the Town Clerk by email at townclerk@saltash.gov.uk. Information exempted under the Freedom of Information Act 2000 and the General Data Protection Regulations marked * will not be published.

Date of Decision	Ref Nr.	Decision Taken By	Details	Decision Agreed	Financial Value	S137 Yes or No	Committee	Sub Committee
09/04/21	STC91	Councillors P Samuels, M Fox & B. Phillips	Approve Transfer of £350,000 to Active Saver Precept Funds which takes it above the Risk Threshold of £500,000 for a month	APPROVED	N/A		P&F	
09/04/21	STC92	Councillors P Samuels, M Fox & B. Phillips	Transfer £240,000 Precept Funds to Cornwall Council	APPROVED	N/A		P&F	
12/04/21	STC93	Councillors P Samuels, M Fox & B. Phillips, R. Bickford	Approved to cancel all Guildhall Bookings up to the 31st May 2021 except polling station booking	APPROVED	N/A		SERVICES	
16/04/21	STC94	Councillors P Samuels, B Phillips, R Bickford, M Fox	Reopening of the Guildhall reception only as of 17th May 2021 under step 3 of the roadmap out of lockdown	APPROVED	N/A		P&F	
16/04/21	STC95	Members Library Sub Com	To approve Finance Officer 's Recommended Library PWLB Loan Repayment Method - EIP	APPROVED	N/A		FULL COUNCIL	LIBRARY
20/04/21	STC96	Councillors Fox and Phillips	Procurement of an ergonomic desk for the Reception of the Guildhall	APPROVED	£750.00		P&F	
30/04/21	STC97	Councillors Fox and Phillips	Renewal of the three annual Zoom Licences	APPROVED	£359.70		P&F	
5/05/21	STC98	Councillors Fox and Phillips	Increase of SIP Channels to 14	APPROVED	£390.00		P&F	
4/05/21	STC99	Councillors Fox and Phillips	Approved VAT consultancy quote for 2021/22 with Parkinson Partnership	APPROVED	£600		P&F	

12/05/21	STC100	Mayor Cllr P Samuels	To approve the appointment of Sovereign Fire and Security - Intruder and Fire Alarm, Monitoring Centre Works for the Station Building	APPROVED	£1,102.92	Full Council
2/06/21	STC101	Councillors P Samuels, Fox and Bickford	Approved to cancel all Guildhall bookings up to the 31 st July 2021	APPROVED		Services